

Scrutiny Budget and Performance Panel
Update on Recommendations made at previous Scrutiny Panel Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
02/07/20 Min 8.2	A review of the process for bidding for and accepting external funding takes place to ensure that approvals are in place and risks are effectively managed.	Finance, Property and Assets	James Thomson	Yes	No	No	An update will be provided to the next Panel meeting
02/07/20 Min 8.6	Greater links are established between the new My Neighbourhood Forums model and key projects as part of the Council's commitment to putting communities at the heart of everything we do.	Community Engagement, Social Justice and Wealth Building	Jennifer Mullin	Yes	Yes	No	The new model was agreed at Cabinet and the new governance procedure agreed at Council. Meetings have not been held yet of the new hubs but it is agreed to establish greater links with key projects.
02/07/20 Min 8.8	Any items committing the Council to significant costs or expenditure be approved by Cabinet or Council as appropriate.	Finance, Property and Assets	James Thomson	Yes	No	No	This process is being reviewed as part of the review of the constitution that will be taken to November Governance committee. The process is not simple as some grant bids require urgent sign off with others allowing more time to be taken through committees where applicable.
14/09/20 Min 19.2	The Panel looks forward to receiving a copy of the Benefits Realisation Plan once complete.	Leader of the Council	Paul Hussey	Yes	Yes	No	The Draft Digital Strategy Benefits Realisation Action Plan is going to Leader's brief on 28 th September.
09/11/20 Min 26.2	The Panel looks forward to the directorate performance indicators being presented to future meetings	Leader of the Council	Vicky Willett/Howard Anthony	Yes	Yes	Yes	Directorate and service level performance monitoring information will be included with the Business Plan Monitoring Statements to be presented twice yearly.

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09/11/20 Min 26.3	The corporate strategy project mandates being provided to panel members	Leader of the Council	Vicky Willett/Howard Anthony	Yes	Yes	No	Project mandates will be available on request to members following completion of the process of their development and approval. They will be available by end of January 2021.
09/11/20 Min 26.4	The Panel asks that that a future meeting takes a 'deep dive' into the organisational development strategy	Leader of the Council	Vicky Willett	Yes	Yes	No	The strategy and progress can be presented as an attached report to the meeting of the panel on 22nd March 2021
09/11/20 Min 26.5	The timeframes involved in the project to deliver a mental health programme for young people be reviewed.	Health, Wellbeing and Leisure	Jennifer Mullin	Yes	Yes	Yes	The project mandate has been amended and the milestones for the project have been brought forward with the commission brief being developed and approved Feb 21 and Commissioning of provider in April 21.
09/11/20 Min 27.1	The Panel asks that consideration be given to being explicit on the level of performance information being reported.	Leader of the Council	Vicky Willett/Howard Anthony	Yes	Yes	Yes	The approved Performance Management Framework will be reviewed and updated to reflect the request made with additional examples and more detail as an appendix.
09/11/20 Min 28.3	The Panel support the Cabinet Member's proposal to bring together all COVID-19 related financial information into the one report for monitoring purposes	Finance, Property and Assets	James Thomson	Yes	Yes	Yes	The quarter 3 monitoring report includes in the main report all the expenditure and income that we have spent and received relating to Covid-19. In addition, the report also includes a separate appendix to explain all the funding streams.

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